



# NC Child Passenger Safety Training Committee Meeting Minutes

May 24, 2011

FINAL- Approved June 28, 2011

**Training Committee Members present:** Sarah Tilton, Jody Piatt, Kim Wittig, Frank Gore, Renae Harris, Kathy Mellown, Meg Langston, Suzanne LeDoyen, Linda Wiandt, Myron Waddell, Richard Sales, Cecilia Saloni, Melanie Daniel, Dede White, Dwight Green, Vickie Kilough

**CPS Executive Committee Members present:**, Kelly Ransdell, Bill Hall

**Members not Present:** Keith Harris, Allen Browder

**Others:** Bevan Kirley, Jan Parker

The meeting called to order by Myron Waddell at 10:05 a.m.

## **Approval of Minutes**

Linda made a motion to accept the February minutes. Sarah seconded and the minutes were approved unanimously.

## **DOI Update**

### Upcoming CPS Classes

Albemarle 5/24

Wilmington 6/17 and 6/20

Seymour Johnson AFB 6/27

Lumberton 7/12

Hildebran 7/25

Shelby 8/16

Kelly is going to ask GHSP to reprint the Law Enforcement Guides to have available to law enforcement officers who attend the CPS Technician Certification classes

The new GHSP Director is Becky Wallace. There is also a new GHSP Highway Safety Officer, Josh DeFisher who will replace Shannon Bulluck on the Training Committee and will attend committee meetings.

OSFM was approached by the District Attorney in New Hanover County and Pender County and asked if those counties could participate in the CPS Diversion Program. Kelly will work with Meg to plan a meeting to see if there is buy-in from local fire department and law enforcement personnel. If other counties are interested in participating, the local permanent checking station manager can contact Kelly to express interest and plan a local meeting to proceed.

Kelly advised that the printed materials at OSFM are getting low. The Buckle Up Brochure needs to be reprinted, but we need to review it for any updates before that happens. Kelly asked that the committee review the brochure and make recommendations for any changes. A discussion was held on suggested changes to be made to correlate to recent AAP recommendations for rear-facing. Minor edits to Step 1 and Step 2 will be made.

The other items to be reprinted are the ID stickers and the Buckle Up cards which don't need any updates. The "Which Seat is Right for You" easel charts, posters, and pocket cards have not been in great demand and were never intended to be used as a parent tool. Kelly and Bill's recommendation is not to reprint these items. The committee was in agreement with that recommendation.

The new NC version of the seat inspection form that has been modeled after the Safe Kids form is almost ready. There are some updates expected from Safe Kids within the next month or so. The updates will be added to our form at that time and the forms will be printed. OSFM will print the forms and make them available to technicians and permanent checking stations. In addition, the form will be placed on BUNC for print as well.

The "Click or Ticket" baseball games are going on. GHSP is sponsoring 5 games where the Click or Ticket games are set up. The set up was used at the Durham Bulls game on 5/20/11, but had minimal participation by folks attending the game. Others will be held at the Mudcats in Zebulon, Charlotte, Greensboro, and Catawba County. The coalitions involved will receive grant money for participating.

Permanent Checking Station and Equipment Grants have been awarded. Kelly hopes that more people will apply next time, but felt good about the grants that were awarded this time.

**HSRC Update:**

The Buckle Up Cards will be reprinted. If anyone has suggestions for wording changes please let Bill or Bevan know. Court costs will be updated at the end of the summer.

Bevan reported there are currently 2372 technicians in NC. NC has more currently certified technicians than any other state in the US. Our statewide recertification rate as of last month was 61% and the national rate 50%.

There are two people who have submitted Instructor Candidate paperwork. Deshaun Wilson from Gastonia Fire Department and Gene Brown, retired from Reidsville Fire Department. Tonya Newman from Mooresville Fire Department will be an Instructor Candidate in the Wilmington class.

Bill suggested that it may be time to revamp the BUNC website. Kelly agreed and suggested we need to seek GHSP funding to do so.

Safety City will be set up at the NC State Fair again. A booster seat fitting will be held on the canned food entrance day. Safe Kids coalitions will sign up to cover entire days with 6-8 people working from 9am-7pm. Once the days are covered it will be opened up to other technicians to assist. Allan Buchanan will be the contact person and organizer of this event from OSFM.

Meg suggested we send Shannon Bullock a Thank You note for all of her help and commitment to the CPS Training Committee. Kelly agreed and suggested that personal notes or emails to her would be nice as well. She also encouraged anyone receiving grant money from GHSP funding to please pass along those thanks as well.

### Committee Updates:

- **CPS Conference-** (Sarah & All)

Sarah submitted a completed Conference Evaluation for the Committee's review. See attachment for results of the survey. A discussion was held on the results of the evaluation and suggestions for the next conference were recommended. In August we will begin planning the 2012 conference. Sarah asked the committee to be ready to discuss topics and speakers.

- **Curriculum** – (*Members: \*Jody, Kathy, Bill, and Kim*)

The Update/Refresher has been taught a few times and is available for use. Bill will post it to the BUNC website for download. Bevan will update it with the new AAP recommendations.

- **Policy** – (*Members: \*Myron, Renae, Suzanne, Allen, and Linda*)

Linda suggested adjusting the verbiage in the by-laws Section 3.2 to be consistent throughout with either Executive Council or Executive Committee. Myron suggested the Policy Committee look at the order of the articles in the by-laws and possibly consider switching the order of Articles II and III.

- **Membership** – (*Members: Allen, \*Frank, Suzanne, Dede, Keith, and Myron*)

No Report

- **Communications** – (*Member: Bill, Keith, Cecilia, Dwight, and Melanie*)

No Report

- **Special Needs** – *(Members: Meg, Sarah, Richard, and Vickie)*

Through Safe Kids WNC, a Special Needs Trailer has been requested in their GHSP concept statement. If granted, the trailer would be available for use in NC by people who are trained in the Special Needs Curriculum. Vickie and Myron filmed an educational video with EMSC on Transporting Children in Ambulances. More filming will be done with Durham EMS.

### **OLD Business**

A lengthy 2011 Conference debriefing discussion was held. Sarah reviewed the conference evaluations and suggestions for the 2012 conference were discussed. Kelly suggested we open up the conference and market it to surrounding states (Virginia and South Carolina) since the 2012 venue will have plenty of room to accommodate more attendees. The NC Safe Kids Conference will move to May 7-8, 2012 so it will no longer precede the CPS Conference.

### **NEW Business**

Bevan is working on revamping the Conference Award Nomination forms to make them more anonymous when the committee reviews them. She also suggested we may want to have the applications scored with a rubric format similar to what the CPS Board does with its awards. Point values would be assigned to certain areas and awards determined by total points. Bill encouraged everyone to market the awards and encourage people to apply.

Bevan distributed the results of the CPS Committee Membership Survey that was sent to all NC Instructors who were not currently on the committee, with the exception of Leigha and Leigh Ann Henry. See attachment for specific results. Myron posed the question of how we can change the perceptions of the committee that were reflected in the survey. Bill suggested that we do a better job

as a committee at communicating the purpose of the committee and why the membership is composed the way it is. Myron suggested having the new membership applications to be anonymous when being reviewed so applicants are judged on their merit not their name. Sarah agreed with Bill that communication is the key to dispelling the myths that exists about the committee. She suggested some form of quarterly communication, perhaps a short newsletter that would highlight and explain some of the committee work.

Linda led a discussion on the policies regarding filling the vacancy of the chair position and asked if there were questions. With no questions, the floor was opened for nominations to fill the vacancy. Suzanne read a nomination she received from Renae to nominate Myron to fill the chair position. Sarah seconded the motion. After a discussion, the committee agreed to have Myron fill the vacant chair position. The committee decided not to fill the vice-chair position at this time.

A federally funded program called EMSC, Emergency Medical Services for Children is responsible for educating the EMS providers on transporting children in ambulances. Kathy, Jody, Myron, Vickie, Bill, & Kelly have all tried very hard to work with EMSC to understand the proper way to transport children in ambulances. Kathy, Jody, Vickie, and Myron have done roll-out classes with EMS providers to educate them on the seats they have available to transport children. EMSC used grant money to hire a professional production crew to create a video to use to educate the masses of EMS providers. Myron and Vickie filmed the technical information in Asheville and the production crew filmed action scenes in Bahama. Kathy was less than thrilled with the outcome of the video since the production crew filmed techniques that are not what we as technicians would recommend. EMSC will release the video on the web in June.

With no further business the meeting adjourned at 2:50 pm.

**Next Meeting: June 28 Conference Call**

Following Meeting Dates: July 26 – August 23 – September 27

