



NC Child Passenger Safety Training Committee Meeting Minutes

September 27, 2011

FINAL Approved 10/25/11

Training Committee Members present: , Richard Sales, Linda Wiandt, Frank Gore, Myron Waddell, Cecilia Saloni, Melanie Daniel, Allen Browder, Sarah Tilton, Dwight Green, Meg Langston, Renae Harris, Jody Piatt, Kathy Mellown, Jan Parker, Joshua DeFisher, Bevan Kirley, Vickie Killough (call-in), Dede White (call-in)

CPS Executive Committee Members present: Bill Hall, Kelly Ransdell

Not Present: Cecilia Saloni, Allen Browder, Kim Wittig

Others:

Meeting called to order by Myron Waddell at 10:20 a.m. Kelly then introduced Joshua DeFisher to Renae Harris and shared with Joshua what Renae's roles and responsibilities are with OSFM.

Approval of Minutes: 2 Sets from 8/23/11 & 9/6/11 (conference call)

Bill Hall indicated that two changes needed to be made to the 8/23/11 minutes. Changes are as follows on Page 3, it states that Kristen Grieson is an instructor in "Columbia, SC" which needs to be changed to "Charleston, SC." On Page 6 under New Business, it states that Sarah and Kelly made a "sight" visit to the North Raleigh Hilton; it should be changed to "on-site" visit.

Linda Wiandt made a motion to accept the minutes from 8/23/11 with Bills proposed changes, seconded by Sarah Tilton, and approved unanimously.

Linda Wiandt made a motion to accept the minutes from 9/6/11 (conference call), seconded by Frank Gore and approved unanimously.

DOI Update

Upcoming CPS Classes:

November 1-4 Hillsborough

November 1-4 Hendersonville

November 29-December 2 Cherry Point (closed)

November 14 Renewal Class Shelby

November 28 Renewal Cherry Point

NC Instructor Candidates:

Jennifer Bradley- Mebane FD- All paperwork submitted

Nathan Lozinsky- Morrisville FD will be doing Course Assistantship in November 1-4 Hillsborough Class.

The CPS Diversion project Kicked-off in New Hanover County on September 16th with a Press Event being held. Meg stated that she is already scheduling appointments and has developed a useful handout. Kelly also shared that interest has been expressed from Pitt County as well. In addition to New Hanover the project is being provided in Nash, Watauga and Harnett.

Kelly thanked GHSP for giving us space again this year at the NC State Fair Safety City display. She outlined all of the stations that will be used as part of the display. There will be seven stations total in the display. Joshua shared that GHSP will give law enforcement agencies 100 points for sending technicians to work the display. Kelly indicated that we still have a need for help on the following days, 10/15, 10/16 and 10/23. She also went over the "Passport" that will be used at the booth to ensure that participants complete all the stations. Kelly also thanked Britax for providing all the seats that will be used at the booth as well as Britax bags that will be used as give-away. Kelly also thanked Safe Kids Wake County for providing this year's t-shirts and shared that State Farm Insurance has requested to provide the t-shirts for the 2012 NC State Fair. Kelly also shared that entry tickets will be mailed out to

volunteers next week for free entry and for volunteers that have law enforcement badges, they can use that for entry.

Kelly shared that her last day will be October 18th and she will return on January 3rd.

Kelly shared that the new seat check forms will be sent out to Buckle Up Coordinators and Permanent Checking Stations in Packs of 100. Allison will then take request for more when original 100 are out. She also shared that Nationwide Insurance will be funding tents for all Safe Kids Coalitions.

Kelly shared that the GHSP Contract had been signed and we are waiting on letter- we will be re-briefed on this at our next meeting. She also shared that the Specs for Buckle Up seats is being re-done based on what the Buckle Up Coordinators are requesting. Seats are to be expected sometime in the New Year and will only go to those that have submitted 4 quarters of reports.

A Belk's fundraiser is being done by Safe Kids Coalitions to off-set the price of the conference.

DOT has approved the state to do a Bike and Pedestrian Safety Trailer which will be available for use across the state.

Kelly concluded her report by sharing with the group the list of all registered CPS Week Activities across the state. 51 events are registered.

GHSP Update

Joshua reported that the NC State Fair is the next "big" project coming up. He also shared that he has been with GHSP for 6 months and complemented NC in comparison to other states programs.

Joshua shared that he is busy working to establish contacts in Robeson County in hopes of getting students in classes. Renae shared that she will be happy to share her contacts in Robeson as well as other communities. Joshua shared that he is also working with Hubie their Hispanic Grant Specialist.

The committee urged Joshua to pass along concerns they have about officers that attend certification classes that do not necessarily “want” to attend which can greatly affect their success and attitudes in the classes and the fact that some do not recertify.

HSRC Update

Bill shared, as of September 23rd there are 2352 Certified Technicians, 54 Instructors, and 1 Instructor Candidate in NC. As of September 1, the national recertification rate was 54.6% and the state recertification rate was 62.1%

Bill also shared the following class breakdown information with the committee; A total of 24 certification classes were held with a pass rate of 97% and 7 Renewal Classes were held with a pass rate of 87% and 614 Total in FY11 Classes (not counting 22 no-shows) 514 certified and 71 recertified= 585 certified

New Instructor: Tonya Newman, Mooresville FD, successfully completed her Instructor Candidacy during the Apex Class.

Bill shared that HSRC is conducting an observational survey (with funding from GHSP) to get a sense of how children are restrained when riding in the car. This survey looks at seats used and will also get a sense of gross misuse. Participating counties are Buncombe, Catawba, Durham, Guilford, Pitt and New Hanover. Bill thanked everyone in the group that is participating. His office will report back to the committee once they have results sometime in the fall.

140,000 updated buckleupnc.org postcards have been ordered.

Website promotions: Pens purchased- Bill brought example of different pen that is being tried this year for the committee.

Updated some webpages for content and clarity which have included the addition of a Spanish Language field to the program management system which will be displayed for PCSs. Bill shared that Kim Wittig, Rocky Mount FD was the first to comply and put Spanish Language availability on-line.

Bill also shared information regarding Master Technician status. Bill distributed to the group and went over the technician proxy sheet and went over the technician proxy application.

Committee Updates:

- **Curriculum** – *(Members: *Jody, Kathy, Bill, and Kim)*

No Report

- **Policy** – *(Members: *Myron, Renae, Suzanne, Allen, and Linda)*

Linda went over the work and drafts of what the committee had been working on regarding the potential process of approval of Certified Instructors relocating to NC from another state. Sarah pointed out to the committee that an Instructor does not have to complete this proposed process to be an Instructor in NC but does need to complete this process if they would like to be reimbursed. Kelly pointed out a benefit to this process would be that Instructors new to our state would get oriented to everything that NC has to offer. Bill also pointed out that this would provide an opportunity to have them evaluated and mentored to teach state sponsored classes.

- **Membership** – *(Members: Allen, *Frank, Suzanne, Dede, and Myron)*

Dede went over process and results from committees work to develop selection criteria. Dede shared a document she compiled with the group outlying concerns she recognized from the

process mainly regarding anonymity, overall scoring vs. the use of bonus points, chairperson also serving on committee and the possibility of retaining an existing committee member on the committee. Much discussion was had particularly about anonymity and the group seemed to feel that even with “blind” applications there would probably still be times when someone may recognize an applicant.

- **Communications** – (*Member: *Bill, Keith, Cecilia, Dwight, and Melanie*)

A copy of the “Keeping Your Family Safe” brochure was passed around by Bill with suggested changes and suggested photos were discussed. The committee discussed what they have seen regarding “Legal vs. Recommended.” Jody and Myron agreed to join a sub-committee to give feedback and work on a draft.

- **Special Needs** – (Members: *Meg, Sarah, Richard, and Vickie*)

No Report

- **CPS Conference-** (Sarah & All)

See New Business

Old Business

Myron shared that the Committee Newsletter will be worked on in the upcoming year.

Conference Award Nomination Process- HSRC will receive photos and Bevan will “blind” them when they come in prior to sharing with the committee.

New Business

Sarah shared that she has asked Cicco for 350 bags for the conference. She also shared that she found Britax bags and has been promised 350 that we can use.

Sarah also asked the committee to visit upcoming meeting dates of the committee so they can coincide with deadlines she has coming up relating to the conference. The committee approved moving the December meeting to November 29th.

Sarah shared that on the sponsorship section we are removing the \$1000.00 opportunity. This change will be forwarded to Bevan to update the conference webpage.

The committee then discussed the Scavenger Hunt or new idea of having technicians to answer questions about ‘myths’ things that we as instructors frequently hear. Sarah shared that she is developing something for the Safe Kids Worldwide Conference and will be happy to share what she develops for her Britax questions.

Sarah and the committee discussed possible hands on activity/session that could be held in the Ballroom which would be a great opportunity to provide based on feedback from previous evaluations. Committee will look at what to provide. Sarah shared that it would be great to have a dynamic locking latch-plate and Suzanne offered to visit one of Wake County’s Chevrolet Dealerships, Bobby Murray Chevrolet to investigate the possibility of having this at the conference.

Sarah encouraged committee members to begin thinking of potential sponsorship and if anyone would be securing items for participant bags they would need to obtain 400 items.

Sarah also shared that she had sent a “Save the Date” card to South Carolina and Virginia Technicians as well.

Myron suggested a session on “Checking Your Check-Up Form” and Renae suggested a potential session on NHTSA Crash Study that she and Bevan saw at this year’s Lifesavers Conference.

Sarah shared that Vera Fullaway offered to develop a presentation for our conference.

Bevan agreed to check with the Injury Institute for Highway Safety about session on Booster Seat Fit Ratings.

Other suggestions for sessions made were; How to run a successful PCs and Law vs. Best Practice and Sarah also mentioned Hot Topics as well as a potential session.

Kelly shared that we had less money going into this year and that she would work with HSRC and GHSP to try and secure additional funding.

Sarah will submit revised materials to Bevan for conference web page

The committee then discussed future meeting dates for 2012 and they are as follows:

January 24th

February 28th

March- Con Call TBD

April 24th

May 22nd

June 26th

July 24th

August 28th

September 25th

Myron then recognized and thanked our out-going members for their service as follows; Leigha Shepler, Keith Harris, Kathy Mellown, Richard Sales and Linda Wiandt.

Next Meeting is October 25th at 10 am at NC OSFM

Meeting adjourned at 3:05.