



NC Child Passenger Safety Training Committee Meeting Minutes

January 25, 2011

FINAL Approve 2/22/11

Training Committee Members present: Sarah Tilton, Leigha Shepler, Jody Piatt, Kim Wittig, Frank Gore, Keith Harris, Renae Harris, Kathy Mellown, Meg Langston, Suzanne LeDoyen, Linda Wiandt, Myron Waddell, Vickie Whitlatch, Richard Sales, Allen Browder

CPS Executive Committee Members present:, Kelly Ransdell

Members not Present: Dwight Greene, Dede White, Bill Hall, Cecilia Saloni, Melanie Daniel, Bill Hall

Others: Allan Buchanan

The meeting called to order by Leigha Shepler at 10:10 a.m.

Approval of Minutes

The November minutes were approved unanimously.

OLD Business

The Instructor meeting committee will meet following today's CPS Committee meeting to finalize the details for the Instructor meeting. Meg reviewed the agenda for the Instructor meeting.

HSRC Update: No Update due to Bill and Bevan being at a conference in Washington, D.C.

DOI Update

Upcoming CPS Classes

Durham 2/15

Knightdale 2/15

Jacksonville 3/21

Burlington 3/21

Mt. Airy 3/31 (renewal)

Asheboro 4/4

Greenville 4/5

Carthage 4/25

Rocky Mount 4/18

Wentworth 5/16

Vickie and Theresa have been asked by the Louisiana GHSP to come and teach the Special Needs Curriculum. They will consult calendars and see if they can accommodate the request.

Buckle Up Seats have been delivered to Buckle Up Coordinators. OSFM received 10 applications for the Vehicle Simulator grants and have money to award all 10. PCS grants and Equipment grants will be developed and come out soon.

All three of the PCS sites that participated in the CPS Diversion Pilot have decided to continue with the project. Kelly presented the concept at the GHSP Law Enforcement Summit and offered a plan to roll out the program across the state. Any counties that are interested in participating can contact OSFM to get started.

Don Nail is the acting director at GHSP. Shannon Bullock from GHSP will attend the Instructor meeting.

Committee Updates:

- CPS Conference- (Sarah & All)

Sponsorships have been received by Britax (\$2500), Crumley Roberts (\$2500), Combi (\$500), Ticket Time Racing (\$500), State Farm Insurance (\$400), and Evenflo is paying \$250 for an additional exhibit table.

The verbiage that was voted on at the last committee meeting for the conference t-shirt was not able to be used due to a trademark issue. The t-shirt will now simply say "CPS TECH Buckling Up NC for Life"

Britax, Chicco, Combi, Evenflo, Graco, and 1st Years are confirmed manufacturers that will attend and exhibit. There will possibly be a 7th exhibitor from a German manufacturer who will let Sarah know in February if they will attend.

Kim Hermann from Safe Kids Worldwide and Miriam Manary from UMTRI are confirmed presenters.

There are a total of 222 confirmed attendees for the conference as of January 22, 2011.

We will have the Scavenger Hunt again this year with a few changes. There will only be two questions per manufacturer that is present. Only those who complete the scavenger hunt will be eligible for the drawing of the give-away seats.

Award Nominations: Myron went over the award nominations he has received. After discussing each of the nominees the committee decided on the following:

CPS Tech of the Year: John Barger

CPS Instructor of the Year: Mark Dillingham

CPS Program of the Year: Fort Bragg Fire & Emergency Services

CPS Advocate of the Year: There were no nominations

CPS Saves: Gene Brown, Reidsville Fire and Norman Franklin, Concord Fire

The Committee reviewed the Conference Program and suggested edits/corrections.

- **Curriculum** – *(Members: Jody, Kathy, Kim)*

Everyone agreed that Bevan had done an excellent job with the Update/Refresher revisions and it is ready for use.

- **Policy** – *(Members: Myron, Suzanne, Linda, Allen Browder)*

Myron reviewed the changes to the Membership Committee that we discussed at the last meeting. The changes were approved unanimously.

Membership – *(Members: Allen, Myron, Frank, Dede, Suzanne)*

Myron has developed a survey to send to technicians and instructors about applying for the CPS Training Committee. Bevan will put the survey on Zoomerang and do a test run to the committee. It will then be sent to all the technicians and instructors following the test prior to CPS Conference in March.

- **Communications** – *(Member: Bill, Leigha, Melanie, Keith)*

No Report

- **Special Needs** – *(Members: Vickie, Meg, Richard, Sarah)*

Vickie and Theresa are still working on rewriting the curriculum. They may possibly go to Louisiana to teach the class through their GHSP. Vickie is working with Gloria Hale with OEMS to create a video of the Special Needs PowerPoint that can be used as a resource in NC.

NEW Business

A discussion was held on the recent CPS Board meeting and the new LATCH manual. There are still conflicting views on installing seats with LATCH for higher weight limit seats. Allan advised that the discussion and agreement amongst the CPS Board members was to never go against the vehicle manufacturers' recommendations for installing seats with LATCH according to the weight of the child. Technicians should only go by what is actually printed in the manuals. Technicians should always advise parents to follow what the car seat manufacturers' instructions and the vehicle manufacturers' instructions say. The CPS Board's stance is if it is not specifically stated in the two manufacturers' manuals, the technicians are to assume they should stop using LATCH for installations for children over 40 pounds. The LATCH manual is just a reference. The two manufacturers' manuals take precedence and if they are conflicting it is up to the parent to decide. A short letter will be included with the LATCH manuals we distribute at the conference explaining all of this.

With no further business the meeting adjourned at 1:10.

Next Meeting: February 22

Following Meeting Dates: April 12 – May 24 – June 28 – July 26 – August 23 – September 27