



# NC Child Passenger Safety Training Committee Meeting Minutes

January 19, 2010

FINAL

**Training Committee Members present:** Vickie Whitlatch, Sarah Tilton, Renae Harris, Meg Langston, Jody Piatt, Richard Sales, Cecilia Saloni, Leigha Shepler, Alan Stulick, Myron Waddell, Kim Wittig, Kathy Mellown, Dede White, Linda Wiandt, Suzanne LeDoyen , Frank Gore, Allen Browder

**CPS Executive Committee Members present:** Bill Hall, Kelly Ransdell

**Excused Members:** Keith Harris, Jimmy Sessoms

Meeting called to order by Vickie Whitlatch at 10:20 a.m. Chair Whitlatch welcomed everyone to the meeting and introductions were made.

## **Approval of Minutes**

Bill asked that GHSP be added to the minutes as a source for Buckle Up cards. Linda Wiandt made a motion to accept the minutes from October 27, 2009, seconded by Myron Waddell, and approved unanimously.

## **OLD Business**

None.

## **NEW Business**

Leigha researched car seat information on Wikipedia and found the information available was not as well written as it could be. She suggested we may want to be involved with a rewrite/edit of the information so it could be more relevant to US information. Bill suggested this may be a project the CPS Board would want to undertake. Leigha will contact Allan Buchanan who is a member of the CPS Board to suggest he mention it at their next board meeting.

## HSRC Update

The second pilot of Operation Kids will be taught 1/21/10 in Asheville at Reynolds Fire Dept. by Vickie, Beverly Hopps, and Jenna Johnson.

BU Cards are available at OSFM and GHSP.

Bill stated that there are constant updates being made to the BUNC website and encouraged everyone to use the calendar feature to post CPS events.

NC currently has 2154 certified technicians and 54 certified instructors. We ranked #1 in number of technicians eligible for recertification and in the top 10 for technicians who actually recertify (62%).

HSRC has hired a new research associate named Bevan Kirley who has research experience with booster seats and has been a certified technician. She will be renewing her certification soon and will begin work on February 1<sup>st</sup>.

## DOI Update

Operation noodle was a huge success thanks to OSFM staff and committee members who helped secure trucks and storage space. Noodles have been delivered and stored to various areas across the state. Hopefully a tractor trailer load will be available to take to the conference in March. There was approximately \$60,000-\$70,000 in in-kind donation from NOMACO from the noodles they donated.

Renae has PCS grants available to be emailed to the committee for feedback.

Upcoming CPS Classes:

Durham February 16-19

Lillington/Harnett County March 23-26 (Still need instructors)

Salisbury April 13-16

Pinehurst April 19-22

Hickory April 20-23

Concord April 27-30

Fayetteville May 3-6

Elizabeth City May 17-20

Mt. Airy June 1-4

The Buckle Up Brochure final draft has been completed and will go to print soon. They will be available to distribute at the CPS conference in March along with new ID stickers.

OSFM made a presentation at the Law Enforcement Summit on Kids In and Around Cars and included CPS case studies. They also distributed 10 cases of BU cards. They will attend the summit in New Bern as well.

A new SHP committee member will be appointed to take James Sessoms place and will be coming to the February meeting.

BU seats will be distributed soon to BU contacts.

Renae has some training seats, dolls, and sandbags available for use with classes. OSFM also has a surplus of booster seats available for distribution.

**Committee Updates:**

- **Curriculum** – *(Members: Vickie, Bill, Richard, Allen, and Kathy)*
  1. Operation Kids (see Bill's report on OP Kids in HSRC update)
  2. The NC Basic Awareness needs to be updated.
  
- **Policy** – *(Members: Myron, Renae, Linda, Suzanne, Frank, and Richard)*
  1. Needs to review the officer elections protocol and verify terms for each position.
  2. Needs to review the policies for CPS award nominations and make recommendations on how to handle categories with no nominations or nominations submitted in the wrong category.
  
- **Membership** – *(Members: term ends Sept 2010 – Alan S., Meg, Jody, Kim )*
  1. No Report
  
- **Communications** – *(Member: Bill, Keith, Leigha, Cecilia)*
  1. No report- see BU Brochure information listed in OSFM Update.
  
- **Special Needs** – *(Members: Myron, Sarah, Dede, and Vickie)*
  1. Special Needs class will be taught post-conference in March. Participants from the class that was cancelled in November have been notified and given first chance at attending the class after the conference. The remaining seats will be open to anyone and should be approximately 10 seats.
  
- **CPS Conference-** (Sarah & All)
  1. All meals have been finalized by Kelly and as of 1/19/10 there are 174 registered.

2. We have had a change in one of the conference sessions due to lack of availability of a speaker. The session involving Daycare Providers has been replaced with a presentation from Vera Fullaway on safety standards.
3. All conference speakers have been confirmed and all CEU approvals have been granted. We will have a total of 10 CEU opportunities available at the conference.
4. Kathy continues to finalize the program book and will submit to Kim, Linda, Leigha, Bill, and Kelly for initial review. The final draft will be sent to the committee before being submitting to GHSP for printing by the middle of February.
5. Six child restraint manufactures will be exhibiting and participating in the mfg. update. (Combi, Evenflo, Graco, Britax, First Years, Chicco) Merritt Manufacturing, Dorel, and Orbit will send seats for display and to be given as door prizes. Chicco is donating the conference bags. Other donations have been committed and will be arriving to Sarah soon. If anyone has gotten items donated, please give Sarah the contact information so a thank you card can be sent.
6. Sarah went over committee assignments. Moderators are in charge of picking up speaker gifts from the board room, getting a head count in their session and stamping registration booklets for CEU's.
7. Conference attendees will receive their incentive item (thermos) at the awards luncheon and door prizes will be given out at the end of the conference on Friday.
8. The conference evaluation will be done online. A discussion was held on the evaluation content. OSFM will finalize the evaluation and prepare it for posting.

9. The committee voted to keep the conference at the Atlantic Beach Sheraton for 2011. The dates will be March 9-10. After getting feedback on this year's conference location the committee will investigate conference locations for 2012.
  
10. The conference t-shirts will be green in color. The Buckle Up Logo & GHSP will be on the front left corner and the slogan on the back "CPS Technicians do their best work in the back seat!"
  
11. Conference Awards: The committee heard information on nominees in each category and voted on the following:
  - Instructor of the Year: Theresa Cromling
  
  - CPS Program of the Year: New Hanover County Fire Services
  
  - CPS Advocate of the Year: No nominations met the criteria
  
  - CPS Technician of the Year: Steven Stewart
  
  - Special Recognition for Carol Tanner and NOMACO for the noodle donation
  
12. Kelly and Bill will work on the agenda for the instructor meeting. If anyone has suggestions for things to include send them to Bill or Kelly.

**Other:**

## **Next Meeting Tuesday, February 23, 2010**

Following Meeting Dates: March 10-12 Conference – April 27 – May 25 – June 22 – July 27 – August 24 – September 28

Meeting adjourned at 01:42 p.m.