



NC Child Passenger Safety Training Committee Meeting Minutes

July 28, 2009 – Conference Call

DRAFT

Training Committee Members present: Kathy Mellown, Vickie Whitlatch, Sarah Tilton, Robin Deal, Renae Harris, Kevin Hennelly, Ryan Jackson, Amy Krise, ~~Meg Langston~~, Jody Piatt, Richard Sales, Cecilia Saloni, ~~Leigha Shepler~~, ~~Alan Stulick~~, Myron Waddell, Linda Wiandt, Kim Wittig

CPS Executive Committee Members present: ~~Shannon Bullock~~, Bill Hall, and Kelly Ransdell

Training Committee Support: ~~Allan Buchanan, Allison Cummings, Angie Gregg, Jan Parker, Pam Becker~~

Meeting called to order by Kathy Mellown at 10:00 a.m. Chair Mellown welcomed everyone to the meeting and introductions were made.

Approval of Minutes

Minutes from June meeting recently distributed. They will be up for approval at next meeting.

HSRC Update

Database construction has been delayed, but expect it to be launched anytime. Volunteers will be trying out before launch. It will allow individuals who have access to post events on the calendar where instructors will be available for skills sign offs.

Currently 2054 certified technicians, 58 instructors, 104 technician candidates and 1 instructor candidate.

Since the release of the new Instructor Candidate guidelines (3) have successfully completed the forms.

- Galo Maldinado
- Steve
- Jennifer Bradley

Committee application and Membership

Total of (10) applications received

2 for EMS (Myron reapplied), 3 for Fire, 2 for Law and 3 for Public Health

DOI Update

Buckle-Up Brochure re-write

- Committee selected a format with English on the front and Spanish on the back
- Contact has been submitted for format layout
- Hope to have printed by end of August

Upcoming Classes

- Class at Ft. Bragg next week
- Class in Burlington end of August – 32 students as of current with a wait list
- Renewal class in Kernersville September 3

New Safe Kids Form

- It will be posted August 1st

Committee Updates:

- **Curriculum** – *(Members: Vickie, Bill, Jody, and Kim)*
- **Policy** – *(Members: Myron, Robin, Renae, Meg and Sarah)*
- **Membership** – *(Members: term ends Sept 2009 – Amy, Ryan, Robin and Myron, 1 EMS open)*
 - 1) 10 applications received
 - 2 for EMS
 - 3 for Fire
 - 2 for Law enforcement
 - 3 for public health
 - Have been forwarded to Membership Committee
 - Membership Committee to make recommendations next meeting, August 18, 2009
 - New members notified in August and attend first meeting October 27, 2009
- **Communications** – *(Member: Bill)*
- **Special Needs** – *(Members: Myron, Sarah, Robin, and Vickie)*
 - 1) Special needs class post 2010 CPS Conference
 - March 13 & 14 (Saturday and Sunday)
 - 15-20 students
- **2010 Conference** – *(Members: Sarah (lead) and all committee members)*
 - 1) Sarah to forward speaker agendas from Ohio, KIM and Minnesota conferences as reference
 - 2) Richard Costello of Takata is working on a new presentation covering Senior drivers
 - 3) Artie Martin also has a presentation regarding ATDs and what do they tell us

- 4) Members should be prepared to discuss topics next meeting, August 18, 2009
- 5) March 9-10-11, 2009 there will be a webinar titled Night time Seat Belt Enforcement. Could potentially log in on the 11th for a CEU session at conference
- 6) Approximately \$2500 remains from 2009 conference. It will be transferred to HRSC to hold for next years conference. The conference is completely self-sustaining.
- 7) Partnering with community colleges has provided more than \$13,000 to help pay instructors.

Other:

Next meeting Tuesday, August 18, 2009 at 10:00 a.m.

Following Meeting Dates: September 29 – October 27

Meeting adjourned at 10:34 a.m.