

NC Child Passenger Safety Training Committee
Meeting Minutes
May 27, 2008

Members present: Amy Krise, Ryan Jackson, Kelly Ransdell, Bill Hall, Sarah Tilton, Kevin Hennelly, Cecilia Saloni, Renae Harris, Meg Langston, Kathy Mellown, Alan Stulick, Myron Waddell, Kim Wittig, Vickie Whitlatch

Others Present: Allan Buchanan

Excused Members: David Poythress, Jody Piatt, Shannon Bullock, Robin Deal

Not Present: N/A

Meeting called to order by Chair Mellown at 10:11 am. Chair Mellown welcomed everyone to the meeting.

Minutes

Ryan made a motion to accept the minutes from April, seconded by Myron.

Old Business:

Kathy discussed focus and mission of this committee. Kelly discussed recertification issues, including regarding instructor sign-off requests for Technicians. Kelly discussed possibly paying instructors to work a clinic for sign-offs only. Bill will look to see when the bulk of Technicians will be expiring. The committee discussed options for recertification seat sign-offs. Short term: state will request when Safe Kids clinics are being held where Instructors will be available and distribute the information across the state via Bill. Long-term plans will continue to be discussed, and hopefully sign-off opportunities will be posted on buckleupnc.org and via e-mail notifications.

DOI Update

Instructor Meeting: Kelly reported on the instructor update: August 1st, 10-3 pm, at Lake MacIntosh (Burlington), lunch will be provided. There will be a further update from Kelly and Bill after a discussion with Kerry Chausmer. There has been one “save the date” e-mail distribution to instructors. The focus of the meeting will be to assist in encouraging instructors to be prepared when they teach and provide helpful hints. There will be less state sponsored classes and the instructor process will be more competitive.

CPS Certification Classes: Renae stated that instructors are needed in Salisbury (community college pay, June 10-13) and Raleigh (July 7-10). Kelly and Bill reported on classes for FY 2009: there is still a demand for instructors, with few instructors willing to teach. The committee discussed instructor pay and incentives. The pay and contract will be defined for instructors. For FY2009:

- Instructors more than 35 miles from class, will receive .33 per mile as long as funds are available, including for community sponsored classes
- State Funded classes instructors will receive a fee, mileage and expenses

HSRC Update

CPS Technician Liability Protection will be heard in Senate Judiciary this afternoon (this is an item on Child Fatality Task Force agenda). Kelly advised who the House & Senate sponsors are for this bill. The *children in the back of pick-ups* and *amount of passengers* are also CFTF agendas item to be brought to the House & Senate at a later date.

Bill distributed and discussed the most recent Technician and Instructor certification lists.

Bill also discussed the renewal class. There will be an announcement in the next CPS Express newsletter regarding updated information. There was a pilot class recently in Asheville and another will be in Alaska. Vickie state the class went very well, although she would not recommend Technicians to spend the \$75 fee for those who are not up-to-date, since they will have a difficult time getting through the class. The students receive the current Technician manual with a two-page hand out. Vickie did add the current NC laws to their information. The test is majority scenario-based, and there are skills involved in the renewal. Installs include more detail for the Technician candidate to provide to the instructors. There is a time limit for the skills (2-hours) and test (2-hours). Students may retake the class as long as they register and pay the fee. The registration process includes a statement (requiring to be checked) stating that they understand the purpose of the renewal class.

Committee Updates

Special Needs - (*Members: Myron, Sarah, Robin, and Vickie*) No update.

Membership – (*Members: outgoing members Kathy-EMS and David-Advocate*). There are no current applications (that we are aware of) and the deadline is June 16. Refer interested persons to the buckleupnc.org website.

Conference – (*Members: all committee members, Amy & Kim lead*)

- Sarah had contacted all the child restraint manufacturers regarding the 2009 and 2010 dates.
- Sarah also discussed Iowa's Conference format, and she will be attending Indiana's Conference
- Sarah and Bill are planning on attending the KIM Conference
- Kelly had contacted Joe Colella regarding the dates. The committee will need to determine what, if anything, we would want him to present
- Kelly stated the details are being confirmed with Atlantic Beach regarding 2010 dates. She does not see a problem, there is just the matter of working out the details.
- Current balance of the conference is \$643.07

Curriculum – (*Members: Vickie, Bill, Jody, and Kim*) No update.

Policy – (*Members: Myron, Robin, Renae, Meg and Sarah*) Myron stated he worked with Robin to remove the three-point harness recommendation from the grant funded seat policy.

Communications – (*Member: Bill*) No update.

New Business:

The committee discussed upcoming events and meeting date revisions.

- June 24: Conference call, 10-12 noon
- July: No physical meeting; possible conference call
- August 1: (not a meeting, this is the instructor meeting)
- August 26: At OSFM
- September 30: At OSFM
- October 28: At OSFM
- November: No November meeting
- December 2: At OSFM

Next regular meeting will be June 24, in form of a Conference Call. Kelly will send directions to the committee

Meeting adjourned at 12:30 pm for a celebration for Renae

Minutes by Amy R. Krise

Reviewed, revised and approved 8/26/2008