

NC Child Passenger Safety Training Committee
Meeting Minutes
January 22, 2008

Members present: Kathy Mellown, Amy Krise, Ryan Jackson, David Poythress, Kelly Ransdell, Bill Hall, Renae Harris, Alan Stulick, Sarah Tilton, Myron Waddell, Shannon Bullock, Kim Wittig, Jody Piatt, Meg Langston, Robin Deal

Others Present: Jan Parker

Excused Members: Cecilia Saloni, Kevin Hennelly, Vickie Whitlatch

Not Present: Mark Dillingham

Meeting called to order by Chair Mellown at approximately 10:00 am

Minutes

Chair Mellown welcomed everyone to the meeting, and introduced Meg Langston as the new fire department representative. Self-introductions were made by all present.

(Meeting conducted out of order due to weather/members previous commitments)

Old Business:

DOI Update:

Renae discussed upcoming CPS Certification classes. Instructors have been volunteering to instruct.

Conference – (*Members: all committee members*) updates by Amy

Conference update discussed:

- Agenda, sessions and presenter needs
- Registration – (190 registered as of today per Bill)
- Booklet layout
- Determined award winners –
 - CPS Program of the Year
 - Advocate of the Year
 - CPS Tech of the Year
 - CPS Tech/Instructor of the Year
 - Documented Saves (2 people)
 - Allison to create luncheon agenda
- Confirmed sponsors/items needed with funds provided
- Confirmed table exhibit reservations, have 4 confirmed, maximum 10
- Confirmed registration items/prizes
 - GHSP – Shirts for committee
 - Item for evaluation return- pocket knife tool set

- Networking event/social – DJ confirmed, snacks confirmed
- Discussed food/snacks/breaks
- Reminder for all committee members to arrive at 1 pm on Wed to help unpack/sort and stay until Friday afternoon to help load up. SKCM will provide dinner for all committee members who assist (6 pm that evening)

Lunch Break

Conference Update continued

- Product Update – Assistants are needed to present the seats

Administrative

December meeting minutes to be reviewed next meeting

DOI Update Continued (Kelly)

Permanent Checking Station – Increased requests for PCS signage; agencies that complete DOI application will receive signage.

Proper Seat Usage Charts Posters, Cards & Easels – partnering with AAP to distribute easels; posters and cards available for current distribution

Buckle Up Seats – Specs for seats was incorrect for bids; bidding was re-opened. End of February seats will be sent to Buckle Up counties.

Response to OSFM letter to all Fire Chiefs: Positive impact from the letter from fire departments throughout the state; also, GHSP will provide some grant funding for 2009 for permanent checking stations.

Legislation Update:

- AAA partnering with NC Child Fatality Task Force to advocate for protecting CPS Techs with legislation
- Discussion of removal of Pick Up Truck exemption in the House/Senate
- District Attorneys conference – plan to educate judges and attorneys on court dismissals regarding CPS laws.

HSRC Update

Bill discussed new HSRC position – not filled

Bill distributed the most current list of current Techs/Instructors and the distribution of agencies, as well as county-by-county. There are 1752 current Certified Technicians.

Currently, there is not a high demand for refresher courses. Kelly stated there will be a possible need in the fall 2008/spring 2009 for Techs.

Committee Updates

Curriculum – (*Members: Vickie, Bill, Mark, Jody, and Kim*) Bill stated corrections and edits to the national curriculum will be posted soon, including instructor and student manuals, as well as to the tests (minor). No new info on NC curriculum

Policy – (*Members: Myron, Robin, Renae, Meg and Sarah*) Bill and Sarah discussed the NC policy limitations. Sarah will lead the NC instructor candidacy and class assistant policies revisions, with assistance from Meg & Renae.

Membership – (*Members: outgoing members Kathy and Mark*) – (Claudia's) Advocate position will be available when membership application open in April/May 2009. Application information will be provided at the conference

Communications – (*Member Bill*) Bill confirmed that all members were receiving listserv updates. There is also an instructor list that includes the committee.

Special Needs - (*Members: Myron, Sarah, Robin, and Vickie*) No update.

New Business

No new business.

Attachments:

Conference update – agenda draft; booklet layout
NC CPS Certification Tech/Instructor breakdown

Next meeting February 26, 2008

Meeting adjourned at 2:18 pm

Minutes by Amy R. Krise

Reviewed, revised and approved Feb 26, 2008