

NC Child Passenger Safety Training Committee
Meeting Minutes
September 26, 2006

Members Present: Jody Piatt, Kim Wittig, Linda Wiandt, Kelly Ransdell, Angie Gregg, Margaret Landon, Eric Morrison, Betty Johnsey, Paula Bryson, Bill Hall, Mark Dillingham, Claudia Summers, David Poythress

Others Present: Allan Buchanan

Members Not Present: Kathy Mellown, Kenny Rhodes, Stacie Cruz, Irene Godinez

Meeting was called to order at 10:10 am.

Minutes from the July meeting were approved as written.

Committee Membership

Margaret Landon from NCSHP introduced herself and said she would be taking Johnny Blackman's place who was promoted.

Kelly announced that Renae Lopez Harris will be the new Eastern IPS. Her first day will be October 9. This now opens up a Public Health position on the committee.

Letters of acceptance were received from Myron Waddell, Ryan Jackson, and Robin Deal. They will be at the October meeting.

Three applications were received for membership on the committee from fire department representatives. Due to some conflicts of interest, a new membership committee was appointed. Claudia Summers, David Poythress, and Linda Wiandt will serve as the membership committee. This committee will have a recommendation to the entire committee via email by October 6th. The committee will reply on the recommendation by October 13th.

Sub-Committee Review: Margaret will take Clendenin's place on the Communications committee. Other new members will be assigned to committees at the October meeting.

2006-2007 Officers: Betty nominated Paula for Chair-elect, Mark seconded. Bill made a motion to close the nominations, Jody seconded. Kim agreed to remain as Secretary if she is elected to stay on the committee. Claudia agreed to serve as Secretary in the event Kim is not present. Mark made a motion to close the nominations, Eric seconded. All nominations were accepted by acclamation, and Paula will serve as Chair-elect and Kim will serve as Secretary for the 2006-2007 year.

Policies & Procedures Committee met on 9/25 to work on the Update/Refresher. A lot was accomplished and the product is close to completion. The committee will meet again on October 23 to finalize the class. The Policies & Procedures Committee will present a

pilot of the Update/Refresher to the full Training Committee on December 4, prior to the December 5 regular committee meeting. An additional pilot will be done in January to prepare for class rollout at the CPS Conference in February.

2007 NC CPS Conference

The hotel has been confirmed and it is available after the conference for the Update/Refresher class. The registration fee is \$75 which will make it self-sustaining for the most part. Bill will begin working on the registration form.

David sent out letters to 25 potential vendors. He has received 2 responses from vendors that will attend. Patsy Pilcher from Evenflo will attend and bring 10 seats to give away. Stephanie Tombrello from Safety Belt Safe can also attend, but wanted clarification on what expenses would be covered.

Jody suggested changing one of the general sessions to include the new recertification requirements from Safe Kids. Kerry Chausmer has the dates for our conference and hopefully will attend to speak on this.

Possible Session Topics

Hospital Technical Issues-Paula & Linda
Spot the Tot (2X)- Kelly
Product Update (2X) (CEU)- Betty
Hispanic Outreach (2X)- Betty & Margaret
Case Studies of CPS (2X) (CEU)-Myron Waddell
CHOP- Kelly
Tech Update 101 (2X) (CEU)-Bill
New Vehicle Safety Systems (2X) (CEU)- Linda
Instructor Effectiveness- Angie
Strategic Use of CPS Skills-Claudia
LATCH/Tether-Bill
Problems & Fixes- Eric & Mark
Permanent Checking Stations-Margaret
CPS for Law Enforcement-Ryan

Monday 2/26

12:00-1:15 Lunch & General Session: Safe Kids Recertification Overview

1:30-3:00- Hospital Technical Issues Tech Update 101 Instructor Effectiveness

3:30-5:00- Product Update CPS for Law Enforcement Tech Update 101

Tuesday 2/27

9:30-11:00- Product Update CPS Case Studies LATCH/Tether

11:15-12:45- Hispanic Outreach Problems & Fixes Spot the Tot

1:00-2:15 Lunch & General Session: CPS in NC (Laws & Child Fatality Task Force)

2:30-4:00- Hispanic Outreach New Vehicle Safety Systems CPS Case Studies

Wednesday 2/28

9:15-10:45- New Vehicle Safety Systems Permanent Checking Stations Strategic
Use of
CPS Skills

A discussion was held on how to document CEU's for conference attendees. A sign-in and sign-out sheet for each session will be used and certificate issued. A room monitor will be assigned to each session to facilitate the rosters and distribution of a certificate at the end of the session. The details of this will be ironed out at the next meeting.

It was also suggested that the Update/Refresher be moved to all day Thursday since area technicians may be available to come in for one complete day rather than a class split over two days. This will also draw attendees for the Update/Refresher that may not come to the conference. The clinic will be held on Wednesday afternoon from 2:00-4:00. The Update/Refresher will be limited to 30 participants.

Funding & NC CPS Classes

Bill reported the 2011 money from NHTSA that NC applied for in February will not be granted to NC due to our exemption in state CPS law allowing "tending to personal needs." All plans for CPS classes for the 2007 budget year were based on receiving this money. A letter of appeal has been sent and is pending. There is a chance the money will be granted. Our legislature will not be back in session until January so it could be well after that before a decision is reached.

Until then, we will be operating under a maintenance budget. This means we have funds to cover instructor expenses (hotel, meals, and mileage at state per diem), but not for paying instructors for teaching. The other major issue is there will be no money for seats. There is a small amount of money from which to operate and will be used until it runs out for instructor expenses and a few scholarships.

As of now, the only upcoming class is in Wilmington in November. Others are scheduled for later in 2007. We will also need to allow for Update/Refresher classes.

Other

Bill distributed copies of a several documents:

- 1) an informational card advertising buckleupnc.org and overview of NC Laws
- 2) Growing Up Buckled Up in NC current version
- 3) NC Child Passenger Safety Law Enforcement Guide

With no further business, the meeting adjourned at 1:13pm.