



# NC Child Passenger Safety Training Committee Meeting Minutes

February 26, 2013

FINAL APPROVED 4/23/13

**Training Committee Members present:** Meg Langston, Renae Harris, Charlene Proctor, Vickie Killough, Kim Wittig, Frank Gore, Kathy Mellown, Suzanne Ledoyen, Jody Piatt, Aaron Miller, Cecilia Saloni, Theresa Cromling, Tommy Davis, Joshua DeFisher

**CPS Executive Committee Members present:** Bill Hall, Kelly Ransdell, Joshua DeFisher

**Not Present:** Jody Piatt, Sarah Tilton, Melanie Daniel

**Others:** Bevan Kirley

Meeting called to order by Meg at 10:30 a.m.

## **Approval of Minutes**

A motion was made by Vickie to approve the minutes from the January meeting, seconded by Frank. The minutes were approved unanimously.

## **DOI Updates –**

Renewal in Alamance County March 18

Alamance County March 19-22

Burke County March 19-22

Cumberland County March 25-28

Moore County April 2-5

Craven County April 23-26

Anson County April 23-26

Johnston County April 30-May 3

Cabarrus County April 30-May 3

New Hanover County May 7-10

Buncombe County July 15-18

Leland- August 13-16

Kelly reported that the Law Enforcement Summit went well. We have several new counties that expressed interest in the CPS Diversion Project. Kelly and her staff will be having meetings with the local DA's, law enforcement, and Buckle Up and Safe Kids coordinators to try and get the programs going. If all the counties decide to participate, there will be over 30 counties participating. Kelly encouraged everyone to give their law enforcement officers some written materials to distribute to people when they get a ticket that outlines the procedure for the diversion project.

The seatbelt diversion program will begin soon. People receiving tickets can go to a 2 hour class for a \$50 charge versus the \$161 charge for the ticket. The money will be funneled to the local Safe Kids coalition to use for car seats or other occupant protection needs.

Operation Medicine drop events will be held across the state during National Poison Prevention Week, March 17-23. Kelly encouraged everyone to try to host a take back day. There are also over 80 permanent drop boxes across the state you can encourage people to use. OSFM will be sending out media releases with the drop box locations.

There is \$150,000 for Buckle Up Seats this year. Other than carry over money, there will no longer be any separate CPS money. If there is any money left at the end of this budget, half can be used for car seats but that's it. All future funding will have to be funneled through occupant protection programs and grants.

**HSRC Update:**

Bill asked that everyone provide any pertinent information relevant to services offered (ie. CPS Diversion Programs, Seatbelt Diversion Programs, etc.) be given to he or Bevan so it can be updated on the HSRC website. They will be contacting people to gather that information and add a section to the website.

Bill reminded everyone if they need data pertinent to occupant protection, they can contact Eric Rodgman, with the Quick Response program at HSRC for that information.

There are currently 2383 certified Technicians, 56 Instructors, 1 Instructor Candidate, and 41 Tech Proxies. Our January recertification rate was 46.7 percent which seems low, but only 15 were eligible and 7 recertified. Bill did not see reason for alarm since it was only data for one month.

Bill reported there is a bill that is set to be introduced to repeal the motorcycle helmet law. Kelly sent information that Public Health has compiled to Meg to share with the committee. There will be more information on this to come.

### **GHSP Update**

Joshua gave an update on the work being done to increase seat belt usage in the 25 counties with the lowest seat belt usage rates. They will be doing additional media campaigns, additional enforcement in those counties, and additional Click It or Ticket events.

Joshua distributed an abridged copy of NCDOT 2011 Traffic Crash Facts. The full version of the report is available on the DOT website.

### **Committee Updates:**

- **Curriculum** – *(Members: \*Jody, Bill, Kim, Charlene, & Frank)*  
No Report
- **Policy** – *(Members: \*Suzanne, Renae, Aaron, and Kathy )*  
Suzanne distributed a draft copy of the Member Responsibilities the policy committee compiled from committee suggestions. Vickie moved to approve the committee's draft as submitted. Suzanne seconded and the motion carried unanimously. Bevan will update the Member Responsibilities on committee documents and the website.
- **Membership** – *(Members: \*Aaron, Charlene)*  
Bill advised that the membership invitation needs to go out in April. Meg will send her revised version of the application to Aaron for review.
- **Communications** –*(Member: \*Bill, Cecilia, Dwight, Melanie, and Theresa )*  
No report

- **Special Needs** – (Members: *\*Vickie, Meg, Theresa Cromling, and Sarah*)

There has been a request from Greenville Fire Rescue to have a class just for their firefighters. That is not the target audience for the class, so Vickie hopes to have a class in Wilmington that possibly some of their people can travel to. There may also be another class in Buncombe County later in the year. She also hopes to have a new demo bus seat with an integrated seat and a lap/shoulder belt to add to the trailer.

- **CPS Conference-** ( *\*Sarah & All*)

See Old Business

- **Technology-** (*\*Meg, Kim, Kathy, Aaron, Bevan*)

Meg reported that the iAuditor app she demonstrated at the last meeting is supposed to be coming out with an Android based version in the near future. Meg has also secured an Android tablet to test out other options. She is currently working with a program called Memento to see if it will work.

### Old Business

Electronic forms- see Technology Committee report above

Training Committee Meetings/Attendance- see Policy Committee above

### 2013 Conference Planning:

The committee needs to report to the hotel on Monday by 9:00 am if you are within one hour's drive. Those coming from further away need to be there by 10:00 am. Anyone that can help Sunday night needs to meet in the lobby at 5:00 pm. The committee will wear their navy committee polo shirts or royal blue fleece on Tuesday.

**Exhibitors:** No new report

**Sponsorships:** Mission Hospital will sponsor the vendor reception on Monday which will include popcorn, cracker jacks, soft pretzels, tea, lemonade, etc.

**Scholarships:** Suzanne reported that we received 35 scholarship applications. A random number generator was used to choose the 20 recipients who will receive scholarship this year.

**Agenda-** Charlene had secured enough vehicle seat simulators for her hands-on session. Renae will bring seats for Aaron's misuse station.

**Program-** The program has been printed. Due to a room change, there is an error in the program book. There will be signs to indicate the change and stickers will be placed in the program books to cover the error.

**Registration & Website:** We have 301 registered so far...including committee, speakers, exhibitors, etc.

**Awards:** Everyone who nominated an award recipient has been notified. Supervisors of the award recipients have been contacted and invited to the luncheon. Kim will prepare the slideshow for the awards presentation.

**T-shirt/Attendee Gift-** Speaker and participant gifts have been ordered and will be shipped to Bill at HSRC.

**Evaluation:** Bevan will finalize the evaluation and have it ready to post the final day of the conference.

**Financial-** Kelly reported all is well with money. The total cost per person is \$115 so we are good with the \$150 registration fee to cover costs.

**Email Updates:** All emails have been sent successfully.

**Next year's conference will be back at the North Raleigh Hilton March 24-26, 2014.**

A discussion was held on what to do about 2015 conference location and when to have the conference. Kelly will send out a request to all state rate hotel locations and meeting spaces to see what is available for 2015 around Feb 23-25, March 2-4, and April 13-15.

**New Business:**

Meg suggested that our April meeting the committee develop a mission, vision, and goals the committee wants to accomplish in the next year. Several members agreed the committee has the potential to do so much more than just plan a conference each year. Meg asked everyone to work on developing goals and send them to her to compile for discussion at the April meeting. Bill encouraged everyone to think big, but understand not all things will be possible due to budget restraints or national certification policies. Kelly suggested to also consider whether we only need to focus our efforts on CPS or to broaden that to all occupant protection.

Meg also shared that Sarah has offered a tour of the new Britax facility some time in the fall so we may be able to have a meeting there and tour the facility. Meg will let us know when a date has been set.

**Future 2013 meeting dates 4/23, 5/29, 6/25, 7/23, 8/27, 9/24, 10/22**

**Next meeting is February 26 at OSFM Building at 10 am.**

A motion to adjourn was made by Suzanne, seconded by Vickie, and carried unanimously.

Meeting adjourned at 1:45 pm.