



# CPS Re-certification Personal Log

Rev: 02/22/2010

Please carefully review the specific CEU requirements for audit requirements.  
You must keep CEU records and be able to provide information if selected for audit.

<b>6 CEUS ARE REQUIRED FOR RE-CERTIFICATION</b>			
Type of CEU	Date/time	Topic	Audit materials available?
<b>Category 1: In-person Session/Workshop</b> (Maximum of <u>six</u> CEUs)  ** Keep proof of attendance and content (Event ID or agenda) in case you are audited.			
	<b>TOTAL CATEGORY 1 hours:</b>		
<b>Category 2: Auditing a CPS Certification Course</b>	No longer an option. Please select another CEU option.		
<b>Category 3: Teleconferences</b> (Maximum of <u>five</u> CEUs) ** Keep proof of attendance and content (Event ID or agenda) in case you are audited.			
	<b>TOTAL CATEGORY 3 hours:</b>		
<b>Category 4: Online/Web sessions</b> (Maximum of <u>five</u> CEUs)  ** Some have a certificate or a quiz to be printed and filed.			
	<b>TOTAL CATEGORY 4 hours:</b>		
<b>Category 5: Newsletters/Manuals/Journals</b> (Maximum of <u>three</u> CEUs)  ** Varies by type			
	<b>TOTAL CATEGORY 5 hours:</b>		

\*\* Specific auditing requirements detailed online at <http://cert.safekids.org> under Recertification.

NOTES: