

## Verified Seat Check Activity NC CPS Technician Guidelines

- ✓ I will not wait until the last minute to satisfy my seat check activity recertification requirements. I understand that I can meet the requirements at any point during the 2-year certification cycle.
- ✓ I will respect the time and schedule of NC's CPS Instructors. Instructors come from a variety of backgrounds and most have professional duties in addition to being a certified instructor.
- ✓ I will routinely volunteer at child restraint checkups with parents/caregivers present to practice/develop my skills and to have an instructor evaluate them\*.  
\*This may be at a community event, a PCS or by appointment.
- ✓ I understand that I must demonstrate both effective communication/education and accurate technical skills that are consistent with the information and methodologies detailed in the standardized curriculum. I will be an educator, not an installer.
- ✓ I will keep track of all my recertification documentation and enter it into my profile at:  
<http://cert.safekids.org>.

A NC events calendar is located at [www.buckleupnc.org](http://www.buckleupnc.org). This calendar lists upcoming events and whether an instructor will be present.

## Verified Seat Check Activity NC CPS Guidelines

The primary purpose of Instructor verification of the seat check activity required for re-certification is to observe a Technician's interaction with parents and children and technical skills. The verifying Instructor should feel confident in the Technician's ability to communicate accurate information to a parent or caregiver and the technician's technical skills and should double-check that the installation and paperwork are appropriate and correct.

The ideal method for skills verification has always been through the Instructor's observation of the Technician during seat checks at clinics or permanent checking stations. This method has always been strongly recommended by the National CPS Board. The following guidelines were approved by the re-certification committee of the National CPS Board:

- During a seat check, it is always best to have the child present.
- Instructors and Technicians are strongly encouraged to make every effort to do an actual safety seat checkup.
- If an actual caregiver is not available, the Instructor may choose a mock scenario, where a colleague acts out the part of the parent.

Instructors should not feel pressured to accommodate technicians who wait until the last minute to satisfy their recertification requirements. It is the responsibility of the technician to practice good time management and to complete recertification requirements in a timely manner.

More information on skills verification can be found at:

- ◆ NC Child Passenger Safety Resource Center  
[http://www.buckleupnc.org/training\\_recertification.cfm#skills](http://www.buckleupnc.org/training_recertification.cfm#skills)
- ◆ National CPS Certification Policy and Procedures Manual  
<http://cert.safekids.org/resources.html#tech>